



MINUTES FOR THE AUK BOARD MEETING HELD ON  
18 DECEMBER 2025 ONLINE, STARTING AT 1900.

**(v2. 17/1/26 – Final) approved on 17/01/2026**

**PRESENT:**

Nigel Armstrong (**NA**)  
Andy Cox (**AC**) – Chair  
Caroline Fenton (**CF**)  
Grant Huggins (**GH**)  
Ian Hennessey (**IH**)  
Arabella Maude (**AM**)  
John Ward (**JW**)  
Andy Yates (**AYa**)  
Anne Young (**AYo**)

**APOLOGIES:**

Paul Renshaw (**PR**)

**1. Opening**

The Chairman reported that due notice of the meeting had been given and that a quorum was present. Accordingly, the Chairman declared the meeting open.

**2. Declarations of interest**

None.

**3. Minutes of previous meetings**

**3.a Minutes of 06 November 2025 meeting**

The minutes of the 06 November 2025 meeting were approved with minor comments.

**4. Actions arising from minutes of previous meetings**

*Refer to Action Tracker.*

## 5. AGM Resolutions

### 5.a Draft Board resolutions

The Board reviewed the proposed revised wording to draft Resolutions 6, 10, 11, 12, 13 and 14. Comments were made and final wordings are to be prepared for Board approval at the January meeting, prior to being put to the membership at the AGM.

**Actions:**

- **AYa** to prepare revised wordings for review at next Board Meeting.

### 5.b Draft Member resolutions

The Board reviewed the 2 proposed resolutions put forward by members and discussed and agreed the Board's view of these resolutions. Wording is to be prepared for Board approval at the January meeting.

**Actions:**

- **AYa** to prepare draft wordings for review at next Board Meeting.

## 6. Membership status

The Board has been made aware of communications from a lapsed AUK member to an AUK delegate using strongly offensive and highly inappropriate language. It was agreed that this is unacceptable and it was confirmed that AUK would not accept their membership should they wish to renew, as provided for within the AUK Articles.

**Actions:**

- **CF** to add note to the membership database.

## 7. Community Amateur Sports Clubs

**NA** reported to the Board on why AUK is not a Community Amateur Sports Club (CASC).

**NA** has reviewed the rules and guidance regarding CASCs and confirms that as we are not an eligible sport it is not suitable for AUK. His advice is that AUK stays with the legal form we have (company limited by guarantee) and should continue trading and paying Corporation Tax.

## 8. Comms strategy

AC presented some initial thoughts on AUK comms strategy prepared by Liam FitzPatrick primarily around promoting AUK and our 50<sup>th</sup> anniversary.

It was noted that Liam was willing to act as a delegate and wanted to develop his initial thoughts. He may also potentially stand for the Communications Director position at the forthcoming AGM.

It was agreed to appoint Liam as Comms Delegate and requested that he develop the comms strategy. He will be invited to attend the January Board Meeting to discuss in more detail.

## 9. Stripe fees and refunds

Following recent correspondence from an organiser, CF had prepared a draft set of notes regarding Stripe to answer common questions.

It was agreed that the notes should be finalised and circulated to organisers.

It was agreed that all new organisers (calendar events; perms are already only on Stripe) should use Stripe, and that PayPal is not to be used by new orgs.

It was also noted that the Board are there to support organisers if there is any perception of 'risk' to organisers in using Stripe.

### **Actions:**

- CF to finalise notes regarding Stripe and circulate to organisers.

## 10. Members' survey

CF noted that 1638 response to the members' survey had been received to date. The closing date is 5/1/26 and she will put out a note to remind members to complete the survey.

## 11. Medals and badges delegate

Allan Taylor (current Medals and Badges Delegate) is wanting to hand over the role to a new delegate. This has been included in recent Arrivéé issues but no response has been received. It was proposed that an advert

be added to the website as well as personal approaches being made to potential candidates.

**Actions:**

- **CF** to add advert to website.

## 12. Documents for approval

### 12.a Privacy Notice

**AYa** presented a revised privacy policy for AUK. This has been rewritten from scratch in accordance with guidance from the Information Commissioner's Office (ICO). The Board approved the policy.

**Actions:**

- **AYa** to arrange for the new policy to be published.

### 12.b Rider Code of Conduct

**AYa** presented a revised Rider Code of Conduct following previous comments from the Board. Minor comments were made and it was agreed to publish the Code on the website.

**Actions:**

- **AYa** to arrange for the new Code of Conduct to be published.

### 12.c Delegate and Organiser Code of Conduct

**AYa** presented a Delegate and Organiser Code of Conduct following previous discussions. The Code was approved by the Board.

**Actions:**

- **AYa** to arrange for the new Code of Conduct to be published and circulated to organisers.

## 13. Any other business

### 13.a Cycling Festival at ARU Writtle

**GH** advised that there was an idea being developed to host a Cycling Festival at ARU Writtle in 2028. This would be the year before LEL in 2029 and could potentially provide useful support from the local community and potential volunteers for LEL. It was noted that it was a good idea, but

would require a lot of work to implement. GH will keep the Board informed of any developments.

### **13.b Grant Tour of Scotland 2000km**

It was noted that Andy Berne is potentially considering organising a 2000km event in 2028 (The Grand Tour of Scotland). The Board is supportive of this event and could provide financial support / risk funding if required.

### **13.c National Series for 2026**

It was noted that 200km, 300km and 400km events had been identified as National events for 2026. Discussions were continuing about trying to source a suitable 600km event, but this may not happen this season.

## Closure

There being no further business the Chair declared the meeting closed.